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**NARROMINE SHIRE COUNCIL**  
**ORDINARY MEETING BUSINESS PAPER – 10 MARCH 2021**  
**REPORTS OF COMMITTEES**

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**1. REPORT OF THE NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

The report to and minutes of the Narromine Showground and Racecourse Advisory Committee Meeting held on 18 February 2021 at the Narromine Shire Council Chambers are attached (**See Attachment No. 1**).

**RECOMMENDATION**

That the report of the Narromine Showground and Racecourse Advisory Committee and the recommendations from the minutes of the Meeting held on 18 February 2021 be adopted.

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**2. REPORT OF THE NARROMINE FLOODPLAIN MANAGEMENT COMMITTEE**

The minutes of the Narromine Floodplain Management Committee meeting held on 23 February 2021 at the Narromine Shire Council Chambers are attached (**See Attachment No. 2**).

**RECOMMENDATION**

That the recommendations from the minutes of the Narromine Floodplain Management Committee Meeting held on 23 February 2021 be adopted.

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**3. REPORT OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE**

The minutes of the Local Emergency Management Committee meeting held on 11 February 2021 at the Narromine Shire Council Chambers are attached (**See Attachment No. 3**).

**RECOMMENDATION**

That the recommendations from the minutes of the Local Emergency Management Committee Meeting held on 11 February 2021 be adopted.

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**4. REPORT OF THE TRANGIE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

The report to and minutes of the Trangie Showground and Racecourse Advisory Committee meeting held on 25 February 2021 at the Narromine Shire Council Chambers are attached (**See Attachment No. 4**).

**RECOMMENDATION**

That the report of the Trangie Showground and Racecourse Advisory Committee and the recommendations from the minutes of the Meeting held on 18 February 2021 be adopted.

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**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE  
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 18 FEBRUARY 2021**

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**PRESENT:** Cr Les Lambert, Nick Powell (Narromine Show Society), Claire Gill (Narromine Pony Club), Bill Gibbs (Narromine Show Society), Robert Handsaker (Narromine Turf Club), Shelli Hazzard (Narromine Turf Club) Robert Kirkby (Narromine Turf Club), Sally Packham (Narromine Pony Club) and Alison Attwater (Minute Taker)

**1. WELCOME**

The Chair welcomed those present and declared the meeting open at 3.07 pm.

**2. APOLOGIES**

**RECOMMENDED** Robert Handsaker/Nick Powell that the apologies of Cr Dawn Collins and Phil Johnston (Director Community and Economic Development) be accepted.

**3. DECLARATION/CONFLICT OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**RECOMMENDED** Claire Gill/Bill Gibbs that the minutes of the previous meeting held on 19 November 2020 be accepted as a true and accurate record of the meeting.

**5. BUSINESS ARISING FROM THE MINUTES**

Nil

**6. REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

**1) Follow up Items**

A) Narromine Turf Club reported that they have to finalise plans for the caller's tower prior to submitting funding application to Racing NSW.

B) Narromine Pony Club reported that they had provided Council with a scope of works for the new arena. Council reported that the Manager Community Services had reviewed this information and would like to meet with Narromine Pony Club representatives to discuss this further.

**Action: Meeting to be arranged between  
Manager Community Services and Narromine  
Pony Club**

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**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE  
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 18 FEBRUARY 2021**

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**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE  
Cont'd.**

C) Entrance signage information was updated and finalised by all user groups. Final information to be provided to graphic designer for completion.

**Action: Council to send final information to graphic designer**

**RECOMMENDED:** Robert Handsaker/Shelly Hazzard that the information be noted.

**2) Work Health and Safety**

Nil

**RECOMMENDED:** Robert Handsker/Sally Packham that the information be noted.

**3) Bookings**

**RECOMMENDED:** Robert Handsker/Sally Packham that the information be noted.

**4) Financial Report**

**RECOMMENDED:** Shelly Hazzard/Nick Powell that the Financial Report as presented be accepted.

**5) Directors Report**

**RECOMMENDED:** Nick Powell/Bill Gibbs that the Director's Report as presented be accepted.

**6) GENERAL BUSINESS**

Discussion took place on the final location of the Pony Club shed. Location maps were provided for all user groups indicating two site options, option A & option B. It was decided that option A was the best location.

**RECOMMENDED:** Nick Powell/ Bill Gibbs that option A be the new location for the Pony Club shed.

Further discussion took place regarding the floor of the new shed. The committee was informed that the budget allowed for a concrete floor and decided that this was the best option.

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**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE  
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 18 FEBRUARY 2021**

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**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE  
Cont'd.**

**RECOMMENDED:** Nick Powell/ Sally Packham that concrete be used as the flooring base for the new Pony Club shed.

It was noted that the Narromine Turf Club requires assistance from Narromine Shire Council's Engineering Department in finalising their funding application to Racing NSW for the new caller's tower. Removal of the pepper tree near the tower would also require consideration.

**Action: Meeting to be arranged between  
Narromine Shire Council Engineering  
Department and Narromine Turf Club**

The dining room at the Showground requires air-conditioning. A split system was recommended as the best option to be placed on the northern wall of the dining room.

**RECOMMENDED:** Robert Handsaker/Nick Powell that Manager Community Services investigate best options for split system air-conditioning installation.

**Action: Manager Community Services to  
investigate air-conditioning options**

Information was requested on the Les Gibson pavilion fan project, to see if the upgrade included lighting.

**Action: Manager Community Services to  
provide information**

A discussion took place regarding the Show Society Pavilion kitchen. The Show Society noted that the facility needed an upgrade in the near future.

## **7) NEXT MEETING**

The next meeting of the Narromine Showground and Racecourse Advisory Committee will be held on 20 May 2021, commencing at 3.00 pm at the Council Chambers.

There being no further business, the meeting closed at 3.38 pm.

The minutes (pages 1-3) were confirmed on \_\_\_\_\_ 2021 and are a true and accurate record of proceedings of the meeting held on 18 February 2021.

Chair

**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 18 FEBRUARY 2021**

**1. FOLLOW UP ITEMS**

Les Gibson Pavilion Fans	Timeframe was questioned on fans	<b>ACTION:</b> Manager Community Services to be advised <b>OUTCOME:</b> Manager Community Services advised that fans have been ordered awaiting supply due late February
Entrance Sign	All details have been sent to graphic designer	<b>ACTION:</b> Graphic designer to be contacted regarding timeframe <b>OUTCOME:</b> Website information to be reviewed
Cleaning of Gutters	It was reported that guttering on all showground buildings needed cleaning	<b>ACTION:</b> CRM request <b>OUTCOME:</b> Complete
Show Society Pavilion Kitchen	Funding channels to be investigated for new kitchen in pavilion	<b>ACTION:</b> Manager Community and Economic Development <b>OUTCOME:</b> Awaiting appropriate funding channel
Racing NSW Grant	Grant funding to be investigated by Narromine Turf Club from racing NSW	<b>ACTION:</b> Narromine Turf Club to further investigate grant funding with racing NSW <b>OUTCOME:</b> Council contribution confirmed at Council meeting, Turf to report on NSW racing contribution
Narromine Pony Club	Narromine Pony Club to investigate a scope of works for new arena	<b>ACTION:</b> Pony Club committee to complete a scope of work <b>OUTCOME:</b> Correspondence has been received from Narromine Pony Club
Narromine Show Society electricity account	Investigation into increased costs of electricity account	<b>ACTION:</b> Council to provide information to Show Society <b>OUTCOME:</b> Information has been provided
Cedar Tree Suckling	It was reported that this needs removal from entry gate area	<b>ACTION:</b> CRM request <b>OUTCOME:</b> Removed

**RECOMMENDATION**

That the information be noted.

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**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 18 FEBRUARY 2021**

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## 2. WORK HEALTH AND SAFETY ISSUES

Have any other Work Health and Safety Issues arisen for further consideration?

### RECOMMENDATION

That the information be noted.

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## 3. BOOKINGS

Since the last meeting in November 2020, there have been four (4) functions at the Narromine showground. There are (6) forward booking for the next three months up to May 2021

Name		Event Date
<b>Narromine Turf Club</b>		26 November 2020
<b>Private Function</b>		4 December 2020
<b>Narromine Pony Club</b>		20 December 2020
<b>Narromine Pony Club</b>		17 January 2021
<b>Private Function</b>		27 February 2021
<b>Narromine Pony Club</b>		21 March 2021
<b>Narromine Pony Club</b>		18 April 2021
<b>Narromine Turf Club</b>		22 April 2021
<b>Narromine Pony Club</b>		15 May 2021
<b>Private Function</b>		22 May 2021

### RECOMMENDATION

That the information be noted.

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## 4. FINANCIAL REPORT

The Narromine Showground and Racecourse Advisory Committee Financial Report is reflected in **Attachment No. 1**.

### RECOMMENDATION

That the Financial Report as presented be adopted.

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**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 18 FEBRUARY 2021**

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## **5. Directors Report**

Welcome to 2021 I hope you all enjoyed Christmas and are looking forward to a more promising year than the last.

The Alan Lloyd Memorial race meeting was held on Thursday 26 November 2020, with an 8-race program, followed by 2 trials. A massive 180 nominations were received, with 108 acceptances with \$176,000 prizemoney on offer. The track was rated a Good 4. It was a great day of racing with no incidents to report. Strict COVID-19 restrictions are still in place for jockeys and trainers. The two trials were both full with 10 in each.

Our local electrician has advised that due to supply issues being COVID & Christmas, they are still waiting on the delivery of fans for the Les Gibson pavilion and anticipate this will be finalised early March 2021.

As grant funding is currently opening up for 2021, we will be on the lookout for an opportunity to apply for a showground pavilion kitchen upgrade.

The upcoming events for the next three months are varied, including regular race meetings, Pony Club Rally days and private functions

### **RECOMMENDATION**

That the information be noted.

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## **6. Next Meeting**

The next Narromine Showground and Advisory Committee meeting will be held on Thursday, 27 May 2021 at 3pm at the Council Chambers

### **RECOMMENDATION**

That the information be noted.

Phil Johnston  
**Director, Community and Economic Development**

2020-2021		INCOME			USER CHARGES							
		FEES			CONTRIBUTIONS							
			COTTAGE	OTHER		NME	NME	NME	SUNDRIES	OTHER	INTEREST	TOTAL
		REC	RENT	FACILITIES	STABLES	TURF	SHOW	SHIRE		INCOME		INCOME
DATE	DETAILS					CLUB	SOCIETY					
1/07/2020	Cottage Rent		595.60									595.60
28/07/2020	- Lease Horse Stables				269.85							269.85
28/07/2020	- Lease Cattle Pavilion				181.21							181.21
28/07/2020	- Lease Horse Stables				181.21							181.21
28/07/2020					181.21							181.21
28/07/2020					181.21							181.21
28/07/2020								1,231.82				1,231.82
3/08/2020	Cottage Rent		130.60									130.60
3/08/2020	Narromine Shire Council Contribution							9,708.00				9,708.00
11/08/2020	Hire Of Showground -			340.91								340.91
18/08/2020	Contribution to Show Jumps						5,000.00					5,000.00
21/08/2020	Credit - Trainers Charge 2020-2021				(101.82)							(101.82)
28/08/2020	- Lease Horse Stables				269.85							269.85
28/08/2020	- Lease Cattle Pavilion				181.21							181.21
28/08/2020	- Lease Horse Stables				181.21							181.21
28/08/2020					181.21							181.21
28/08/2020					181.21							181.21
1/09/2020	Cottage Rent		555.60									555.60
22/09/2020	- Lease Horse Stables				269.85							269.85
22/09/2020	- Lease Cattle Pavilion				181.21							181.21
22/09/2020	- Lease Horse Stables				181.21							181.21
22/09/2020					181.21							181.21
22/09/2020					181.21							181.21
22/09/2020								1,231.82				1,231.82
1/10/2020	Cottage Rent		605.60									605.60
20/10/2020	- Lease Horse Stables				269.85							269.85
20/10/2020	- Lease Cattle Pavilion				181.21							181.21
20/10/2020	- Lease Horse Stables				181.21							181.21
20/10/2020					181.21							181.21
20/10/2020					181.21							181.21
20/10/2020								1,231.82				1,231.82
2/11/2020	Cottage Rent		595.60									595.60
10/11/2020	Hire Of Showground - d			340.91								340.91
10/11/2020	Hire of Showground -			340.91								340.91
24/11/2020	Lease Horse Stables				269.85							269.85
24/11/2020	- Lease Cattle Pavilion				181.21							181.21
24/11/2020	- Lease Horse Stables				181.21							181.21
24/11/2020					181.21							181.21
24/11/2020					181.21							181.21
1/12/2020	Cottage Rent		485.60									485.60
18/12/2020	- Lease Horse Stables				269.85							269.85
18/12/2020	- Lease Cattle Pavilion				181.21							181.21
18/12/2020	- Lease Horse Stables				181.21							181.21
18/12/2020					181.21							181.21
18/12/2020					181.21							181.21
4/01/2021	Cottage Rent		495.60									495.60
19/01/2021	Refund - Hire Of Showground -			(340.91)								(340.91)
22/01/2021	- Lease Horse Stables				269.85							269.85
22/01/2021	- Lease Cattle Pavilion				181.21							181.21
22/01/2021	- Lease Horse Stables				181.21							181.21
22/01/2021					181.21							181.21
22/01/2021					181.21							181.21
1/02/2021	Cottage Rent		645.60									645.60
												0.00
												0.00
	<b>TOTAL</b>		<b>4,109.80</b>	<b>681.82</b>	<b>6,861.01</b>	<b>3,695.46</b>	<b>5,000.00</b>	<b>9,708.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,056.09</b>



NSRAC		EXPENDITURE										REPAIRS & MAINT					
2020-2021																	
DATE	FOR	CHQ	ELECTRICITY	INSURANCE	VANDILISM REPAIRS	CLEANING	RATES & WATER	WAGES & PLANT	SUNDRY	GROUND	PLANT	Insurance Excess	BUILDINGS / FIXTURES	TURF	HOUSE	TOILETS	TOTAL
9/07/2020	- Cleaning Showground					200.00											200.00
28/07/2020						272.73											272.73
30/07/2020	Council Wages							542.85									542.85
30/07/2020						620.00											620.00
4/08/2020			574.80														574.80
7/08/2020											5,000.00						5,000.00
2/09/2020			764.03														764.03
1/10/2020	- Cleaning					300.00											300.00
2/10/2020			626.96														626.96
15/10/2020	Council Wages							469.21									469.21
16/10/2020	- Cleaning					250.00											250.00
30/10/2020	- Cleaning					250.00											250.00
4/11/2020			43.62														43.62
4/11/2020			543.70														543.70
30/09/2020	Council Wages - Adjustment							- 7.79									- 7.79
2/12/2020	Narromine Shire Council - Water						42.50										42.50
1/12/2020													297.41				297.41
16/11/2020													359.09				359.09
2/12/2020			50.42														50.42
2/12/2020			486.14														486.14
6/01/2021			42.63														42.63
6/01/2021			442.85														442.85
																	-
																	-
			3,575.15	-	-	1,892.73	42.50	1,004.27	-	-	5,000.00	-	656.50	-	-	-	12,171.15

**Narromine Showground and Racecourse  
Advisory Committee  
Statement of Working Funds  
As at 08/02/2021**

Balance Brought Forward as at 01/07/20	105,618.41
Add Receipts	30,056.09
Less Payments	<u>(12,171.15)</u>
<b>Balance of Working Funds 08/02/2021</b>	<b><u>123,503.35</u></b>
Security Bonds Held	<u>1,634.00</u>
Reconciled Balance	<u>125,137.35</u>
<b>Check:</b>	<b>- 0.00</b>

Balance Sheet Check:

Reconciled Bank Balance 1 July 2020	105,618.41
Profit Year to Date	<u>17,884.94</u>
<b>Reconciled Working Funds Balance 08/02/2021</b>	<b><u>123,503.35</u></b>
Plus Security Bonds Held	1,634.00
Reconciled Balance (from GL)	<b>125,137.35</b>
Check:	-

## Narromine Showground and Racecourse Advisory Committee

### Statement of Income & Expenditure

Period Ending 08/02/2021

#### INCOME

Contributions		
Narromine Turf Club	3,695.46	
Narromine Show Society	5,000.00	
Narromine Shire	9,708.00	
Sundry	-	
		18,403.46
Fees		
Cottage Rent	4,109.80	
Other Facilities	681.82	
Stables	6,861.01	
		11,652.63
Other Income		
Grant - Amentities Building	-	
Loan - Amentities Building	-	
Interest	-	
		-
<b>TOTAL INCOME</b>		<b>30,056.09</b>

#### EXPENDITURE

Vandalism Repairs		-
Cleaning		1,892.73
Electricity		3,575.15
Insurance - Excess		-
Insurance		-
Repairs & Maintenance		
Buildings / Fixtures	656.50	
Grounds	-	
Plant	5,000.00	
Turf	-	
House Repairs	-	
Toilets	-	5,656.50
Rates & Water		42.50
Wages & Security		1,004.27
Sundry		-
		-
<b>TOTAL EXPENDITURE</b>		<b>12,171.15</b>
<b>PROFIT/(LOSS) YEAR TO DATE</b>		<b>17,884.94</b>

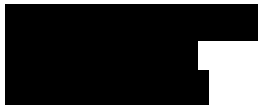
<b>ADJUSTED PROFIT/(LOSS) YEAR TO DATE</b>	<b>17,884.94</b>
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Balance Authority

	Job Number or GL Number		
BBF Authority 2019-2020	GL 69010.0001.1000		
Authority Balance 2020-2021	GL 69010.0001.1000	\$	125,137.35
	<b>Balance</b>	<b>\$</b>	<b>125,137.35</b>

Bonds Held Balance 2019-2020	GL 69230.8595.2040	\$	-
Bonds Held Balance 2020-2021	GL 69230.8595.2040	\$	1,634.00
	<b>Total</b>	<b>\$</b>	<b>1,634.00</b>

**Bonds Outstanding**

	14/06/2019	-	526.00
	10/11/2020	-	554.00
	19/01/2021	-	554.00
	<b>Total</b>	<b>-</b>	<b>1,634.00</b>

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**MINUTES OF THE NARROMINE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD AT COUNCIL CHAMBERS ON WEDNESDAY 23 FEBRUARY 2021**

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**PRESENT:** Narromine Shire Council: Cr Colin Hamilton (Chair), Mrs Jane Redden (General Manager), Mr Andre Pretorius (Director Infrastructure & Engineering Services), Mr Graham Millgate (Local Emergency Management Officer), Community/Business Representatives: Mayor Cr Craig Davies, Mr Ivan Rivas Acosta (Office of Environment and Heritage), Mr Robert Handsaker, Mr George Mack, Mr Jack Cooper, Mr Bob Treseder and Mrs Sarah Masonwells (Minute Taker).

**VIA TELECONFERENCE:** Scott Button (Lyll & Associates), Cr Rob McCutcheon and Mr Craig Ronan (NSW State Emergency Service)

**IN ATTENDANCE:** Phil Johnston (Director Community & Economic Development, NSC) and Emma Yule (Manager Planning, NSC)

## **1. WELCOME**

The Chair welcomed those present and declared the meeting open at 3.04pm.

## **2. APOLOGIES**

**RECOMMENDED** Cr Davies/Mr Jack Cooper that the apologies of Mr Mike Bennett, Ms Debbie Love (Office of Environment and Heritage) and Mr Robert Heywood, and be accepted.

## **3. MINUTES OF THE PREVIOUS MEETING**

**RECOMMENDED** Cr Davies/Mr Jack Cooper that the minutes of the previous meeting held on 9 December 2020 be accepted as a true and accurate record of the meeting with the following amendment, spelling mistake in Item 5, point 1 be corrected, and the correction of B1 to B1a in Item 5, point 2.

## **4. BUSINESS ARISING FROM THE MINUTES**

George Mack sought clarification on Item 5, point 7 in the minutes;

- There are a series of bridges ranging in span lengths from 40m up to 250m. The Inland Rail project was ran through the model and in a 1 in 100 year flood event, the Backwater Cowal is impacted, as it will push more water down the Cowal. It showed not enough water can flow through the railway opening

The Director of Infrastructure & Engineering explained that is the current scenario without any upgrades.

## **5. PRESENTATION TO FLOODPLAIN MANAGEMENT COMMITTEE AND DISCUSSION**

Scott Button spoke to the Progress Report No. 3 provided to members (**attachment No. 1**).

**George Mack:** Are Inland Rail using the same flood rates?

**Scott Button:** I would have to check, I believe so. Previous models we didn't have the offline storage in the lidar, now we do

**Cr McCutcheon:** Do we have to provide an update to the Lower Macquarie Floodplain Committee? And should we be considering their plan as part of this?

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**MINUTES OF THE NARROMINE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD AT COUNCIL CHAMBERS ON WEDNESDAY 23 FEBRUARY 2021**

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**5. PRESENTATION TO FLOODPLAIN MANAGEMENT COMMITTEE AND DISCUSSION**

**Scott Button:** Only if significant changes in the flow of the Macquarie river were being made.

**Cr McCutcheon:** Council should make a submission to the Lower Macquarie Floodplain Committee.

**Cr Davies:** Council will Inform them of our studies.

**Scott Button:** To answer George Mack's question regarding Inland Rail, they have a higher flood level they are using.

**George Mack:** Scott, can you please explain the graph for the Draft Regional Water Strategy, as their projections for the next 40 years show the dam not filling at all because of climate change?

**Scott Button:** That's a worst-case scenario under drought conditions.

**Cr Davies:** That is a worse case rainfall scenario, and we are talking of a worst-case flooding scenario. Two very different extremes.

**Director Infrastructure and Engineering Services:** Going forward Scott, do you believe the next step would be to invite Inland Rail to present and discuss their findings?

**RECOMMENDATION**

Director Infrastructure and Engineering Services/Cr Davies that Council liaise with Inland Rail to organise a presentation and discussion of their findings to be held in Narromine.

**Scott Button:** The next step would be to finalise the draft report for presentation to the members of the committee for comment.

**General Manager:** Scott, how far off is the finalised report?

**Scott Button:** The draft report should be ready in April.

**Director Infrastructure and Engineering Services:** That then needs to be presented to the members of the committee for comment.

**Scott Button:** Yes, then back to the committee if after any changes are required after their comments for adoption. It would then go on public exhibition for a minimum of one month, address any submissions, consider any updates and then adoption by Council. I would also run a workshop during the exhibition period to field any questions from the community.

**Director Infrastructure and Engineering Services:** The next round of funding is open and Council can apply for the next stage.

**Ivan Rivas Acosta:** Funding can be applied for even if the plan has not been adopted.

**General Manager:** Council are working on an application.

**Ivan Rivas Acosta:** This round of funding closes mid-March, and I am happy to provide support.

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**MINUTES OF THE NARROMINE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD AT  
COUNCIL CHAMBERS ON WEDNESDAY 23 FEBRUARY 2021**

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**5. PRESENTATION TO FLOODPLAIN MANAGEMENT COMMITTEE AND DISCUSSION**

**George Mack:** Raised concerns regarding the wear and tear on the present levee bank.

**RECOMMENDATION**

George Mack/ Cr Davies that Council investigate obtaining funding to commence the maintenance to the short section of the levee, considering the future design of the new levee.

There being no further business the meeting closed at 4:12pm.

The minutes (pages 1- 3) were confirmed at a meeting held on 2021 and are a full and accurate record of the meeting held on 23 February 2021.

**CHAIR**

**PROGRESS REPORT No. 3**

**Volume 2** of this progress report contains an updated set of figures which will form part of the *Narromine Town Floodplain Risk Management Study & Plan Update* report.

**Figure 1.1** and **Figures 2.1** to **2.20** remain unchanged from **Progress Report No. 2** with the exception that peak flows have been added to the figures that show the indicative extent and depth of inundation for both historic and design flood events. *[Note that the flood models are currently being rerun to enable all nominated peak flow locations to be populated for the historic and design flood events].*

**Figure 3.1** shows the alignment of the seven levee options which have been assessed as part of the present study, while **Figure 3.2** is a long section along the line of Levee Option B1a showing existing ground and water surface elevations, as well as the adopted crest level of the levee, noting that this alignment has been selected to form part of the “**Preferred Flood Mitigation Scheme**” for Narromine. **Figure 3.2** also includes a long section showing existing ground and rail levels along the section of the Main Western Railway at Webbs Siding, as well as the proposed upgraded culvert arrangement which forms part of the Preferred Flood Mitigation Scheme.

**Figure 3.3** shows the indicative extent and depth of inundation under post-Preferred Flood Mitigation Scheme conditions, while **Figures 3.4** and **3.5** show the impact that the implementation of the scheme would have on flood behaviour and maximum flow velocities, respectively for a 1% (1 in 100) AEP flood event. **Figures 3.6, 3.7** and **3.8** show similar information for a 0.5% (1 in 200) AEP flood event, noting that this event approximates the flow that was experienced in the Macquarie River during the 1955 flood.

**Figure 3.9** shows the indicative extent and depth of inundation under post-Preferred Flood Mitigation Scheme and Inland Rail conditions, while **Figures 3.10** and **3.11** show the impact that the scheme would have on flood behaviour and maximum flow velocities when compared to post-Inland Rail conditions, respectively for a 1% (1 in 100) AEP flood event (i.e. they show the impact that the construction of the Preferred Flood Mitigation Scheme would have on flood behaviour and maximum flow velocities assuming the construction of the Inland Rail project is already complete at the time of its implementation). ***Figures 3.10** and **3.11** highlight that the implementation of the Preferred Flood Mitigation Scheme would result in an increase in the peak flow and maximum flow velocities that would be experienced through the openings in the Inland Rail embankment south of the Main Western Rail line.*

**Figures 3.12** and **3.13** show the impact that the construction of the Inland Rail project would have on flood behaviour and maximum flow velocities when compared to post-Preferred Flood Mitigation Scheme, respectively for a 1% (1 in 100) AEP flood event (i.e. they show the incremental impact that the construction of the Inland Rail project would have on flood behaviour under post-Preferred Flood Mitigation Scheme conditions). ***Figure 3.12** highlights that the construction of the Inland Rail project would result in slightly higher peak flood levels being experienced immediately to its east when compared to peak flood levels that would be experienced in its absence under post-Preferred Flood Mitigation Scheme conditions.*

**Figures 3.14, 3.15, 3.16, 3.17** and **3.18** show similar information for a 0.5% (1 in 200) AEP flood event.



**Appendix C** contains a set of figures which show the impact that Levee Options B, B1, B1a, B2 and Ha would have on flood behaviour and maximum flow velocities with and without the adoption of upgraded railway culverts at Webbs Siding. Also included in **Appendix C** are several figures which show the impact that two alternative levee alignments which were suggested by Mr Jack Cooper (denoted Levee Options B1b and B1c) would have on flood behaviour. The key finding of the investigation into the two alternative levee options is that minor increases in peak flow above the best estimate 1% AEP flow rate of 3,900 m<sup>3</sup>/s in the Macquarie River would result in a relatively large increase in the rate of flow which surcharges the saddle which is present in River Drive east of its intersection with High Park Road, which in turn would result in significant increases in the depth of floodwater ponding along the eastern side of the levee embankment relative to pre-levee conditions. Due to the uncontrolled nature of flow overtopping the saddle in River Drive and the increased risk of overtopping of the levee at this location, neither of the alternative levee options are recommended for inclusion in the Preferred Flood Mitigation Scheme for Narromine.

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**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD AT THE  
NARROMINE SHIRE EMERGENCY SERVICES COMPLEX ON  
THURSDAY, 11 FEBRUARY 2021**

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**PRESENT:** Graham Millgate (LEMO) (Chair), Sergeant Mick Smith (LEOCON) (NSW Police Orana), Inspector William Russell (NSW Police Force), Cr Craig Davies (Mayor, NSC), Kel Wise (REMO, NSW Police), Sam Reid (NSW SES, Narromine), Anthony Hojel (NSW Fire and Rescue), Ewen Jones (NSW Fire and Rescue), Wade Haines (NSW Fire and Rescue), Robyn Douglas (Timbrebongie House), Mark Pickford (NSW Rural Fire Service), Tony Coen (Tomingley Gold Operations), Lacey Blackley (Local Land Services), Jason Gavenlock (Local Land Services) and Sarah Masonwells (Minute Taker).

## **1. WELCOME**

The Chair welcomed those present, and declared the meeting open at 9:33am.

## **2. APOLOGIES**

**RECOMMENDED** by consensus that the apologies of Bron Waters (NSW Rural Fire Service), Ken Bermingham (Tomingley Gold Operations), Andre Pretorius (Director, Infrastructure and Engineering Services, NSC), Brigid Rice (SES Deputy Zone Commander), Lochlan Rush (NSW Ambulance Service), David Dickey (Traffic NSW), Tim Brokenshire (Western and Far West NSW Public Health), Julie Kirk (Narromine Health Service), Luke Hodges (Traffic NSW), Anthony McEachern (VRA) and Sanu Thekkumpurath (Narromine Health Service) be accepted.

## **3. CONFIRMATION OF MINUTES**

**RECOMMENDED** by consensus that the Minutes of the meeting held on 12 November 2020 are a true and accurate record of the meeting.

## **4. BUSINESS ARISING**

- Nil

## **5. CORRESPONDENCE**

- February 2021 REMO Report (**attachment No. 1**) was circulated via email by Kel Wise
- Information from the Region Rescue Committee meeting regarding running a Flood Exercise in your local government area was circulated via email by Kel Wise. David Monk noted to contact the SES
- Health Warning regarding Mouse Off circulated by Kel Wise

## **6. CONTACT LIST**

- Once updated, Sarah Masonwells will distribute to members

## **7. AGENCY REPORTS**

### **a) NSW State Emergency Service (Sam Reid)**

- A few storm callouts since last meeting
- 1 new member

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**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD AT THE  
NARROMINE SHIRE EMERGENCY SERVICES COMPLEX ON  
THURSDAY, 11 FEBRUARY 2021**

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**7. AGENCY REPORTS CONTINUED**

- Acquired an automatic metre reader for the Macquarie River

**b) NSW Ambulance Service**

- Nil

**c) NSW Fire and Rescue (Andrew Hojal)**

- 27 incidents in Narromine since last meeting, and 12 incidents in Trangie
- General training conducted fortnightly
- 1 recruit Narromine
- 2 new positions in Trangie

**d) Narromine Volunteer Rescue Association**

- 10 accredited members
- A fully equipped quick response vehicle acquired and will be in Narromine soon

**e) NSW Rural Fire Service (Mark Pickford)**

- 30 incidents since last meeting. Various call outs including lightning strikes and header and machinery fires
- Changing over to computer callout system is progressing, as is staff training
- The closest unit will be called out rather than the area of the brigade
- Fit out of status panels have been completed, but they have not yet been activated
- RFS Active app is now available to all volunteers for callouts etc.
- Brigades alarm system having trouble with mice
- Permits for stubble fires have increased this year
- Working with police in regards to suspicious fires

**f) NSW Police Orana – Narromine (Michael Smith)**

- Inspector Bill Russell has commenced duty as OIC Inspector for the Wellington Police Sector, which includes Narromine, Trangie and Warren
- Lockup Keeper and a Probationary Constable will commence in March
- Good recent outcomes through the court system with some of the most prolific offenders being given lengthy prison sentences, and others on Intensive Corrections Orders. We anticipate this will have a positive impact on local crime
- There have been several serious and fatal MVA's. As a result, there is an increased focus on reducing road trauma at both a local and regional level. This includes RBT and RDT and at times using extra resources available
- Crime overall has been low. There has been some property crime around town and Police are still frustrated by people leaving cars and homes unlocked. Domestic Violence is still an issue and a focus for local Police

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**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD AT THE  
NARROMINE SHIRE EMERGENCY SERVICES COMPLEX ON  
THURSDAY, 11 FEBRUARY 2021**

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**7. AGENCY REPORTS CONTINUED**

- A reminder to be wary of information on unofficial “crime” pages on Social Media. Many recent incidents appearing on these pages have been found to be either false, inaccurate or greatly exaggerated. Police do not provide information to these pages and ask people to seek information from trusted sources, such as NSWPF and OMWPD

**g) Local Land Services LLS (Lacey Blackley and Jason Gavenlock)**

- Locust sightings Hermidale, Quambone and Nyngan areas. Monitoring continuing
- Mice are continuing to be an issue
- Potential fire hazards in reserves
- Rubbish dumping on the side of the roads continues to be an issue. Is there anyway bins could be left outside Waste Facilities for when they are closed?
- Field operation workshops continue
- The Khapra Beetle has been detected in a shipment from Italy. Tracing, inspection and treatment is continuing

**h) Narromine Shire Council (Cr Craig Davies)**

- Inland Rail is still in the planning phase. Cr Davies raised the following points;
  - Issues of grade separating with no study done of an understanding of the traffic flow
  - Funding is only available for 7 of the proposed bridges
  - 10 trains a day will cause major traffic delays
  - The EIS that has been completed by Inland Rail is an 8000 page document. Council has had an agency look at it
  - Narromine to Narrabri will be completed by 2027
- Traffic NSW has advised due to the road works at the Newell and Mitchell highway roundabout, wide loads will come via the Tomingley and Eumungerie Roads
- Graffiti in the Shire has worsened
- There was a near miss at a rail crossing near Trangie during harvest. The Director of Infrastructure and Engineering Services is meeting with John Holland in March, at their request

**i) Timbregongie House (Robyn Douglas)**

- Residents now able to go out, which they are enjoying

**j) Narromine Health Service**

- Nil

**k) Tomingley Gold Operations (Tony Coen)**

- Incident onsite with a water cart rollover. Investigations are ongoing
- 200 plus employees and growing

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**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD AT THE  
NARROMINE SHIRE EMERGENCY SERVICES COMPLEX ON  
THURSDAY, 11 FEBRUARY 2021**

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**7. AGENCY REPORTS CONTINUED**

- Training on the ground for upskilling
- COVID scheme has been running strictly especially with the FIFO staff

**RECOMMENDED** by consensus that the agency reports as presented be received.

**8. RESCUE SUB COMMITTEE**

Seargent Michael Smith confirmed the meeting was held at 9am prior to the Local Emergency Management Committee Meeting.

**9. REMO REPORT**

- Natural disaster assessment - Council reminded to estimate and send through to Resilience NSW if they haven't already
- Councils have been asked to complete spreadsheet – This has been completed by Narromine
- Evacuation Centre audits have been completed
- Local EMPLAN's are out of date. Any major changes need to go through REMC
- Training courses at capacity and with waiting lists
- Exercise 'Wild West' was conducted at Ulan mine in December. It was a functional exercise utilising the mines IMT that was supported by the EOC
- Next Regional Meeting is on 4 March 2021

**10. GENERAL BUSINESS**

- Kel - Rollout COVID vaccine information from Ray Kearns
  - Under phase 1A, the Phizer vaccine will be distributed out for the local health workers and nursing homes
  - Under phase 1B, the AstraZeneca Vaccine, will be distributed out to 70 years and older, critical emergency workers and the adult Aboriginal community members
- Michael Smith - Speed limit changes at particular level crossings in March
- Graham will set up meetings with the combat agency to update CMG for the EMPLAN's. Kel has asked to reassess the risk. Any medium and above requires a CMG

**11. NEXT MEETING**

The next Local Emergency Management Committee Meeting will be held on **Thursday, 13 May 2021**, commencing at 9.30 am; to be preceded by a Rescue Sub Committee Meeting commencing at 9.00 am, to be held at the Narromine Shire Emergency Services Centre.

There being no further business, the meeting closed at 10:33am.

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**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD AT THE  
NARROMINE SHIRE EMERGENCY SERVICES COMPLEX ON  
THURSDAY, 11 FEBRUARY 2021**

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The minutes (pages 1 – 5) were confirmed at a meeting held on 2021 and are a full and accurate of the meeting held on 11 February 2021.

**Chair**



## REMO Report to Central West LEMCs & LRC's – February 2021

### 1) *Operational Information*

#### **SES Event 108/2021 – Severe Thunderstorms Western NSW**

Natural Disaster Assessment – Request for all Councils' estimates of natural disaster damage sustained to essential public assets in the LGA be provided to ResNSW, Dhayani Yogesvaran [dhayani.yogesvaran@resilience.nsw.gov.au](mailto:dhayani.yogesvaran@resilience.nsw.gov.au) A nil Report is still required.

Please remember to advise your LEMC members because some agencies may be eligible for Funding response or recovery activities.

#### **COVID-19 Activity in Western LHD**

##### **Local Immunisation Clinics – Reminder!**

As you are well aware, there are rapidly evolving developments in the area of vaccinations with the likely rollout of Covid-19 immunisations in early 2021, possibly around February or March.

Your NSW Health Services Functional Area Co-ordinator has been requested by the Chief Executive and the Public Health Controller to assemble a list of identified locations (Spreadsheet) in preparation for the delivery of immunisations throughout our region.

On 17<sup>th</sup> December all LEMC's were sent an email with a reminder sent on 11<sup>th</sup> January asking to provide a strategy and location that Western NSW LHD can utilise in the event of providing community immunisations.

Requirements that will need to be considered and included wherever possible are:

- Appropriate access and egress that ensures appropriate traffic management and safety
- Shelter for staff and community
- Toilets and handwashing facilities
- Consideration for the ability to accommodate a drive thru model (should this be deemed as the delivery option)
- Capacity to accommodate persons who walk thru (some may not have a vehicle to go through drive thru)
- Seating and streaming for elderly and infirm who are waiting
- Disabled access
- Observation area for people to wait in for at least 15 minutes post immunisation
- Small treatment area to accommodate some medical equipment in the event someone becomes unwell during or after the immunisation
- Security aspects – potential for aggressive behaviour with prolonged waiting/ perceived entitlement or order of immunisation, ability to store some essential equipment, etc.
- Location is easy for people to find
- Comfort controls such as air conditioning/ heating (if possible)
- Ability to support storage/ refrigeration requirements for vaccines

Can I remind you to save your info into the Spreadsheet and send it back as soon as possible to Cathy Whiteman, [Cathy.Whiteman@health.nsw.gov.au](mailto:Cathy.Whiteman@health.nsw.gov.au)

#### **Ongoing COVID -19 Compliance**

At Local level, LEMCs are reminded to maintain attentiveness and advise around changes and potentials for hotspots and clusters to develop. This includes monitoring and awareness of "Community events" and "get-togethers".

Please ensure that you pass your Events information, as well as the COVID-19 meeting notes, onto your NSW Health Services Functional Area Co-ordinator [wswlhd-hsfac@health.nsw.gov.au](mailto:wswlhd-hsfac@health.nsw.gov.au)

With the changing circumstances, it is important to stay up to date with the current restrictions, orders and public information. The "single source of truth" being the NSW Government's COVID-19 website at <https://www.nsw.gov.au/covid-19> It is still important to promote within our communities physical distancing, washing our hands.



## 2) **Plans, Planning and Information**

### **Evacuation Centre Audits – Reminder!**

The NSWPF Emergency Management Unit have been requested by the State Emergency Management Committee to conduct an audit of all evacuation centres in the State. This is based on recent inquiries and Evacuation Centres should now consider their suitability to operate in a COVID environment.

Can I remind you to ensure your Evacuation Centre Profiles are sent to S/Sgt Merylyn Bryen, [brye1mer@police.nsw.gov.au](mailto:brye1mer@police.nsw.gov.au) who is collating responses and liaising with ResNSW.

### **Local EMPlans**

a. The main focus for this year will be to review and update your local EMPlan and your EOC SOP's if they are older than 3 years. Please note any new CMG's or major changes to your EMPlan will need to be endorsed by the REMC.

b. There has been some interest across the region to test and practice EOC via a functional exercise, if your committee is interested please let me know.

### **Matters from the Central West Region Emergency Management Committee**

#### **CMG: Transport Accidents involving Animals**

There are a few outstanding at present; Coonamble & Warren.

Any outstanding CMG's intending to be presented to the REMC for endorsement should be emailed to DPI Ken Harrison: [ken.harrison@dpi.nsw.gov.au](mailto:ken.harrison@dpi.nsw.gov.au) in Word Format to allow for any editing requirements.

For those LEMCs who have had their CMGs vetted by DPI, can you please ensure these are endorsed at your next LEMC and forwarded to the REMC for inclusion in the next REMC.

## 3) **Training and Capability**

### **Central West EM Training**

Resilience NSW face to face training arrangements are still constantly under review.

Nominations for the following face to face Training Courses will be available on the Website.

Proposed Date	Course	Location	Duration
2 Feb 2021	Introduction to Emergency Management	Bathurst	1 day
3 Feb 2021	Emergency Operations Centre Concepts	Bathurst	1 day

All on-line training remains available and some courses are a pre-requisite for face to face training.

Please head to <https://www.emtraining.nsw.gov.au/> for further details, to register and participate.

## 4) **Exercises**

- Exercise 'Wild West' was conducted at the Ulan Mine 15 December 2020 it was a Functional Exercise utilising the Mines IMT that was supported by the EOC.

## 5) **Upcoming Activities / Meetings**

The next REMC / RRC meetings will be held in Orange on 4<sup>th</sup> March 2021.





## 6) Rescue Committee

### Matters from the Central West Region Rescue Committee

#### Rescue Deregistration process

At the combined Central West & Far West Region Rescue Committee held on the 10 December 2020, the issue of Rescue Unit deregistration administration was raised.

The Region Rescue Committee is seeking some guidance from the State Rescue Board (SRB) around the policy, procedures and documentation requirements to streamline the process with the view that it could be added to the next edition of the NSW State Rescue Policy.

#### Rescue Unit Capability Inspections

Proposed Itinerary for the Regional Inspection Team is depicted below;

Location	Rescue Unit	Inspection	Day	Date	Time Start
Mendooran	VRA	Pre	Tuesday	18/5/21	9am
Burren Junction	VRA	Pre	Tuesday	18/5/21	2.30pm
Louth	RFS	Pre	Wednesday	19/5/21	Midday
Bourke	SES	Audit	Wednesday	19/5/21	3.30pm
Nyngan	F+R	Audit	Thursday	20/5/21	10am

#### Rescue Unit Status Report to LEOCON

Important Note: ALL Rescue Units are to provide a copy of their Unit Status Information to the LEOCON 5 days prior to the Local Rescue Committee meeting.

**Important Note:** This should also include all 'Unit Unavailability / Available Notification' information.

#### SRB Communique Meeting 135 – 19 November 2020 – Extract

#### NSW Ambulance Service/ Fire Rescue NSW - Crown Solicitors Advice on the SERM Act definition of 'rescue'

The Board noted Crown Solicitor's advice relating to the statutory definition of rescue under the *State Emergency and Rescue Act 1989*. In summary, that advice indicated that to meet the statutory definition of a rescue, an incident must involve 'the safe removal of persons or domestic animals from actual or threatened danger of physical harm.' As a result, under ordinary circumstances, a request from NSW Ambulance to another Agency for a nonclinical assist load (patient extrication) of a patient would not normally meet the definition of rescue based on their medical condition alone. This is due to the persons medical condition existing before and after their extrication. Unless there is an identified additional danger or threat they are being *removed* from, a patient extrication alone does not meet the definition of rescue. As a consequence, it is not necessary for specific rescue crews to be assigned to the request, nor the rescue coordinator notified in these circumstances to assist NSW Ambulance.

Copy provided to all LRC Chairperson's and LEOCON's on 27/1/21.

#### Kel Wise

Regional Emergency Management Officer  
 Central West Emergency Management Region (North)  
 Mobile: 0419 412 228  
 Email: [wise1kel@police.nsw.gov.au](mailto:wise1kel@police.nsw.gov.au)

#### Vacant

Regional Emergency Management Officer  
 Central West Emergency Management Region (South)  
 Mobile:  
 Email:

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**MINUTES OF THE TRANGIE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE MEETING  
HELD AT THE TRANGIE SHOWGROUND ON THURSDAY 25 FEBRUARY 2021**

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**PRESENT:** Cr Dawn Collins (Chair), Mayor Cr Craig Davies, Jo Milgate (Trangie Pony Club) Andy McKinnon (Trangie Jockey Club), Terrie Milgate (Trangie Action Group), Toby Mitchell (Trangie Truck and Tractor Show), Sam Hitchcock (Trangie Campdraft,) Joh Hitchcock (Trangie Campdraft) and Alison Attwater (Minute Taker).

**1. WELCOME**

The Chair welcomed those present and declared the meeting open at 3.03pm.

**2. APOLOGIES**

**RECOMMENDED** Joh Hitchcock/Andy McKinnon that the apologies of Kim Ferrari (Trangie Jockey Club), Phil Johnston (Director, Community and Economic Development Narromine Shire Council), Jaye Milgate (Trangie Golden Oldies) and Emma Flynn (Macquarie Picnic Races) be accepted.

**3. DECLARATION/CONFLICT OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**RECOMMENDED** Cr Davies/Andy McKinnon that the minutes of the previous meeting held on 27 August 2020 be accepted as a true and accurate record of the meeting.

**5. BUSINESS ARISING FROM THE MINUTES**

Nil

**6. REPORT TO TSRAC**

**1) Follow Up Items**

Discussion was held on the toilet ventilation in the pavilion. It was decided that advice from a builder was required to move forward with this project.

**Action: Council to investigate**

**2) Work Health and Safety**

A safety issue was identified on the bottom step of the grandstand. Tin attached to the step is now exposed and requires adjustment.

**Action: CRM to be logged**

**3) Bookings**

**RECOMMENDED** Andy McKinnon/Sam Hitchcock that the information be noted.

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**MINUTES OF THE TRANGIE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE MEETING  
HELD AT THE TRANGIE SHOWGROUND ON THURSDAY 25 FEBRUARY 2021**

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**4) Financial Report**

**RECOMMENDED** Terrie Milgate/Toby Mitchell that the Financial Report as presented be accepted.

**5) Directors Report**

**RECOMMENDED** Joh Hitchcock/Andy McKinnon that the Director's Report as presented be accepted.

**7. GENERAL BUSINESS**

**a) Pony Club Slashing**

An enquiry was made into regular slashing of the pony club grounds. Council advised that a regular timetable could not be met due to financial constraints, however grounds would be slashed for all major events.

**b) Water Availability**

It was raised that Trangie Campdraft have to truck water in for their major events. Options were discussed to rectify this situation. A water tank placed in the middle of the showground was decided to be the best option.

**ACTION: Council to investigate**

**c) P A System**

A request for installation of a PA system to service the pavilion, bar and grounds areas was raised. User groups advised that they were currently hiring PA systems for their major events and that this was proving costly.

**ACTION: Council to investigate**

**d) Grounds Clean-Up**

Council informed user groups that a major clean-up of the showgrounds was scheduled in the coming weeks. User groups were advised to secure their equipment prior to the clean-up. Trangie Pony Club and Trangie Campdraft asked that they be advised of a start date as they would like to be onsite to liaise with contractors.

**ACTION: Council to supply date**

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**MINUTES OF THE TRANGIE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE MEETING  
HELD AT THE TRANGIE SHOWGROUND ON THURSDAY 25 FEBRUARY 2021**

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**e) Horse Trainer Lease Holder Agreement**

**Recommended:** Terrie Milgate/Toby Mitchell that Trangie horse training lease holder be contacted to clean-up the area, and that all equipment be kept within the designated area as per lease agreement.

**ACTION: Council to Investigate**

**8. NEXT MEETING**

The next meeting of the Trangie Showground & Racecourse Advisory Committee will be held on Thursday, 27 May 2021 at 3.00 pm.

There being no further business, the meeting closed at 3.43pm.

The minutes (pages 1-3) were confirmed on \_\_\_\_\_ 2021 and are a true and accurate record of proceedings of the meeting held on 25 February 2021.

**CHAIR**

**REPORT TO TRANGIE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD  
AT TRANGIE SHOWGROUND THURSDAY, 25 FEBRUARY 2021**

**1. FOLLOW UP ITEMS**

a) Toilet ventilation	To explore options for increased ventilation to the new toilets in the pavilion by way of whirlybird and windows	<b>Action:</b> To be reported to Manage Community Facilities <b>Outcome:</b> Manager Community Facilities reported that suggested options would create leaking issues other options to be investigated
b) Drainage	It was reported that repairs were required to the drainage, guttering and downpipes on the jockey's room & the western side of the grandstand, the discussion also identified that there were stagnate water issues between the jockey's room and the pavilion / grandstand area. The area in front of the pavilion also requires new drainage	<b>Action:</b> Manager of Community Facilities to investigate these issues <b>Outcome:</b> Manger Community Facilities advised work will commence 1 <sup>st</sup> March 2021.
c) Sunken trenches – Pony Club area <b>WHS Issue</b>	Due to recent works at the showground sunken trenches have appeared and require repair	<b>ACTION:</b> Manager of Community Facilities to investigate <b>Outcome:</b> Trenches have been filled
d) Subsided trenches – grandstand area	Reports of subsided trenches in front of the grandstand following recent irrigation upgrades	<b>ACTION:</b> Manager of Community Facilities to investigate <b>Outcome:</b> Trenches have been filled
e) Power issues	It was raised that there are ongoing power issues at the racecourse and showground these issues include overloading, power surges, and outages at high usage times	<b>Action:</b> Report to Manager Community Facilities <b>Outcome:</b> All electrical issue should be rectified as upgrade is complete

**REPORT TO TRANGIE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD  
AT TRANGIE SHOWGROUND THURSDAY, 25 FEBRUARY 2021**

f) Toilet block at pony club/ camp draft area	It was recognised that the toilet needs replacing in the pony club/ camp draft area	<b>Action:</b> Both Director of Community & Economic Development & User groups to investigate funding options <b>Outcome:</b> Awaiting appropriate funding channel
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**RECOMMENDATION**

That the information be noted.

**2. WORK HEALTH AND SAFETY ISSUES**

Have any other Work Health and Safety Issues arisen for further consideration?

**RECOMMENDATION**

That the information be noted.

**3. BOOKINGS**

Since the last meeting in August 2020, there have been Four **(4)** functions at the Trangie Showground. There are Six **(6)** forward booking for the next three months up to May 2021

Name		Event Date
<b>Pony Club Rally Day</b>		20 December 2020
<b>Pony Club Rally Day</b>		17 January 2021
<b>Private Function</b>		20 February 2021
<b>Pony Club Rally Day</b>		21 February 2021
<b>Trangie Camp Draft</b>		12 -13 March 2021
<b>Trangie Jockey Club</b>		20 March 2021
<b>Pony Club Rally Day</b>		21 March 2021
<b>Private Function</b>		3 April 2021
<b>Pony Club Rally Day</b>		18 April 2021
<b>Pony Club Rally Day</b>		15 May 2021

**RECOMMENDATION**

That the information be noted.

**4. FINANCIAL REPORT**

The Trangie Showground and Racecourse Advisory Committee Financial Report is reflected in **Attachment No. 1.**

**RECOMMENDATION**

That the Financial Report as presented be adopted.

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**REPORT TO TRANGIE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD  
AT TRANGIE SHOWGROUND THURSDAY, 25 FEBRUARY 2021**

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## **5. Directors Report**

Welcome to 2021, I hope the Christmas break was enjoyed by all and that the new year brings more positivity.

Unfortunately, the Macquarie Picnic Race Club was forced to cancel their race meeting for 2020, as this is a major event on the social calendar I am sure this was disappointing for not only for the committee but the wider community and wish all committees the best in planning for 2021.

On a brighter note for the racecourse, funding has been secured for a total refurbishment of the caller's tower, this work will commence April 2021.

All electrical works are fully completed at the Showground all power surges and outages at high use times should now be rectified. Pavilion roofing restoration upgrades have also been complete. A general tidy up of the showground is currently being undertaken as well as contractors being engaged to rectify drainage issues.

### **RECOMMENDATION**

That the information be noted.

## **6. Next Meeting**

The next Trangie Showground and Advisory Committee meeting will be held on Thursday, 26 August 2021 at 3pm at the Trangie Showground

### **RECOMMENDATION**

That the information be noted.

Phil Johnston

**Director, Community and Economic Development**

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2020/2021		INCOME		USER CHARGES									
				FEES			CONTRIBUTIONS						
				Privt	Other		Tge	Macq	Nme	Sundr	Asset Sale	Int	Total
DATE	DETAILS	REC	Func	Fac	Stables	Club	Turf	Picnic	Shire		Proceeds		Income
26/07/2019					181.21								181.21
3/08/2020	Narromine Shire Council Contribution								9,708.00				9708.00
13/08/2020	Refund Hire Fee -			-389.09									-389.09
28/08/2020					181.21								181.21
28/08/2020	Refund			-223.18									-223.18
22/09/2020					181.21								181.21
29/09/2020	Hire Of Showground -			389.09									389.09
20/10/2020	Hire Of Showground -			389.09									389.09
20/10/2020					181.21								181.21
3/11/2020	Hire of Showground -			204.55									204.55
10/11/2020	Hire of Showground -			340.91									340.91
24/11/2020					181.21								181.21
11/12/2020	Hire of Showground -			399.09									399.09
18/12/2020					181.21								181.21
12/01/2021	Refund -Hire of Showground -			-340.91									-340.91
22/01/2021					181.21								181.21
<b>TOTAL</b>				0.00	769.55	1,268.47	0.00	0.00	9,708.00	0.00	0.00	0.00	11,746.02



TRANGIE RACECOURSE ADVISORY COMMITTEE																	
2020-2021																	
Expenditure																	
REPAIRS & MAINT																	
DATE	FOR	CHQ	Elect	Insur	Bank Fees	Clean	Rates & Water	Wages & Security	Interest Loan Dept Lands - Amenities Block	Sundry	Grds	Plant	Bldgs	Turf	Race track	Toilets	TOTAL
16/07/2020	Narromine Shire Council - Rates						62.00										62.00
7/08/2020	Cleaning - [REDACTED]					250.00											250.00
12/08/2020	Cleaning - [REDACTED]					400.00											400.00
1/10/2020	[REDACTED]												1,140.00				1,140.00
2/10/2020	[REDACTED]		2,259.26														2,259.26
12/10/2020	Narromine Shire Council - Rates						62.00										62.00
4/11/2020	[REDACTED]		740.26														740.26
19/11/2020	[REDACTED]												387.60				387.60
1/12/2020	[REDACTED]												297.41				297.41
2/12/2020	[REDACTED]		1,007.28														1,007.28
6/01/2021	[REDACTED]		828.60														828.60
			4,835.40	0.00	0.00	650.00	124.00	0.00	0.00	0.00	0.00	0.00	1,825.01	0.00	0.00	0.00	7,434.41

**TRANGIE SHOWGROUND RACECOURSE ADVISORY  
COMMITTEE  
Bank Reconciliation  
8/02/2021**

Balance of Bank Account as at 1/7/2020	\$ 21,532.55
Add Receipts	\$ 11,746.02
Less Payments	\$ 7,434.41
	<hr/>
<b>Balance of Working Funds 08/02/2021</b>	<b>\$ 25,844.16</b>
	<hr/>
Bonds Held	\$ 3,477.50
Sub Total	\$ 29,321.66
Reconciled Balance	<b>\$ 29,321.66</b>
<b>Check:</b>	<b>\$ -</b>

Balance Sheet Check:

Reconciled Bank Balance 1 July 2020	\$ 21,532.55
Profit Year to Date	\$ 4,311.61
Security Bonds Held	\$ 3,477.50
	<hr/>
<b>Reconciled Bank Balance 08/02/2021</b>	<b>\$ 29,321.66</b>
	<hr/>
Reconciled Balance	<b>\$ 29,321.66</b>
Check:	\$ -

## TRANGLIE SHOWGROUND RACECOURSE ADVISORY COMMITTEE

### Statement of Income & Expenditure Period Ending 08/02/2021

#### INCOME

Contributions		
Narromine Shire	9,708.00	
Macquarie Picnic Race Club	-	
Trangie Jockey Club	-	
Sundry	-	
		9,708.00
Fees		
Private functions	-	
Other Facilities	769.55	
Stables	1,268.47	
		2,038.02
Interest		
	-	
		-
<b>TOTAL INCOME</b>		<b>11,746.02</b>

#### EXPENDITURE

Bank Fees		-
Cleaning		650.00
Electricity		4,835.40
Insurance		-
Repairs & Maintenance		
Buildings	1,825.01	
Grounds	-	
Plant	-	
Turf	-	
Racetrack	-	
Toilets	-	
		1,825.01
Rates & Water		124.00
Interest Loan Dept of Lands - Amentities Block		-
Wages & Security		-
Sundry		-
		-
<b>TOTAL EXPENDITURE</b>		<b>7,434.41</b>
<b>PROFIT/(LOSS) YEAR TO DATE</b>		<b>4,311.61</b>

Balance Authority to Fujitsu

	Job Number or GL Number	
Balance 2020-2021	79010.0001.1000	\$ -
B/BF Authority 2019-2020	79010.0001.1000	\$ 29,321.66
Balance		\$ 29,321.66
<b>Sub Total</b>		<b>\$ 29,321.66</b>

**\*\*\*Bonds are included in the above balance\*\*\***

Bonds Balance	79230.8585.2040	
	2020	\$ -
	2021	-\$ 3,477.50
Total		-\$ 3,477.50